

CHARLOTTE SCHOOL OF *Ballet*

Class Change/Withdrawal Request

Please be reminded of the studio policy concerning withdrawals. The office must be given 30 days notice in writing. You are responsible for tuition amount for the 30 days.

Student's Name _____

Class Change Requested:

Add

Drop

Withdraw

Class(es)

Day _____ Time _____ class description _____

Day _____ Time _____ class description _____

Day _____ Time _____ class description _____

Day _____ Time _____ class description _____

Date of change _____

Reason for change _____

Parent signature _____

date _____

For Office use only

Accepted by _____

date applied to account _____